

Important information about I-Billing

DHS' Child Development and Care Program has changed

- Providers will continue to bill for payment the same way, but will now have to report in half-hour increments per pay period.
- Parents will now be required to report and certify their daily need hours and the number of child care hours used per pay period.

Here are links that will help you learn more about the I-Billing program:

Parent Reporting Overview

Provider Billing Overview

Parent I-Billing web tutorial

A 15 minute online training to help parents learn how to report their child care hours.

Provider I-Billing web tutorial

A 15 minute online training to help providers learn how to bill for payments over the Internet.

Child Development and Care Parent Record - DHS-641 (Word)

Parents are required to use this form to record their *daily need hours* and the number of *child care hours used* per pay period.

Where can I call for more information?

Call the CDC Central Reconciliation Unit at **1-866-990-3227**. In an effort to accommodate the increased call volume, the Office of Early Education & Care, Central Reconciliation Unit, has temporarily extended their hours - Wednesday - 8:00 am - 7:00 pm - Saturday - 9:00 am - 1:00 pm. These extended hours are available April 1, 2009 through June 30, 2009.

New Pin numbers

If you have forgotten your PIN, please contact DHS at 1-800-444-5364

I-Billing Training will be offered at Kent Regional 4C

Where: 233 East Fulton, Grand Rapids

When: Tuesday evenings starting June 2, 2009.

Please call 616-451-8281 ext. 210 to register for this class.



Kent Regional 4C
Your Community
Child Care Connection

Kent Regional 4C, 233 East Fulton, Suite 107, Grand Rapids, MI 49503
616/451-8281 or 800/448-6995 Fax 616/451-8327
<http://www.4Cchildcare.org>